



SMEs NOW SEEING THE LITE

SC21 is a UK change programme designed to accelerate the competitiveness of the UK aerospace & defence industry by raising the performance of its supply chains.

It was born in 2006 during the Farnborough International Airshow where 16 Primes and 3 SMEs endorsed the SC21 programme.



What it is

The purpose of SC21 Lite is to help and support small and medium-sized companies to start on their SC21 continuous improvement journey. The main difference between SC21 Lite and the core SC21 programme is that signatories can use online resources, complete self-assessments using free* diagnostic tools and develop their own CSIP (Continuous Sustainable Improvement Plan).

What it isn't

SC21 Lite is not a diluted version of the SC21 programme. The diagnostic frameworks remain the same, however, the SC21 Lite process empowers smaller companies to use the free* diagnostics themselves, avoiding the costs of external training practitioners.

HOW WILL SC21 LITE BENEFIT MY BUSINESS?



- **Use of the free* diagnostics to complete a gap analysis of your business.**
- **Develop a continuous sustainable improvement plan using the free template on the SC21 website.**
- **No need to source and pay for training practitioners during the early stages of the process.**
- **Become part of an established community of SC21 signatory companies.**
- **Receive invitations to the SC21 Task Force events.**
- **Free use of the ADS SC21 logo, once formally signed up to the programme.**
- **Availability of FAQs and mentors to offer you guidance if you have any questions**

HOW DO I GET MY COMPANY INVOLVED?

Process Overview

- **Download and read through the SC21 overview presentation via the SC21 website www.adsgroup.org.uk/sc21**
- **Engage with the SC21 Project Team for advice and guidance**
- **Register on the programme using the SC21 online form**
- **Utilise the SC21 website pages to gain further information and resources**
- **Carry out self-assessment activity within your own organisation using the diagnostics**
- **Devise your CSIP**

Diagnostic tools that you can use to reach CSIP:

Management Commitment – Free

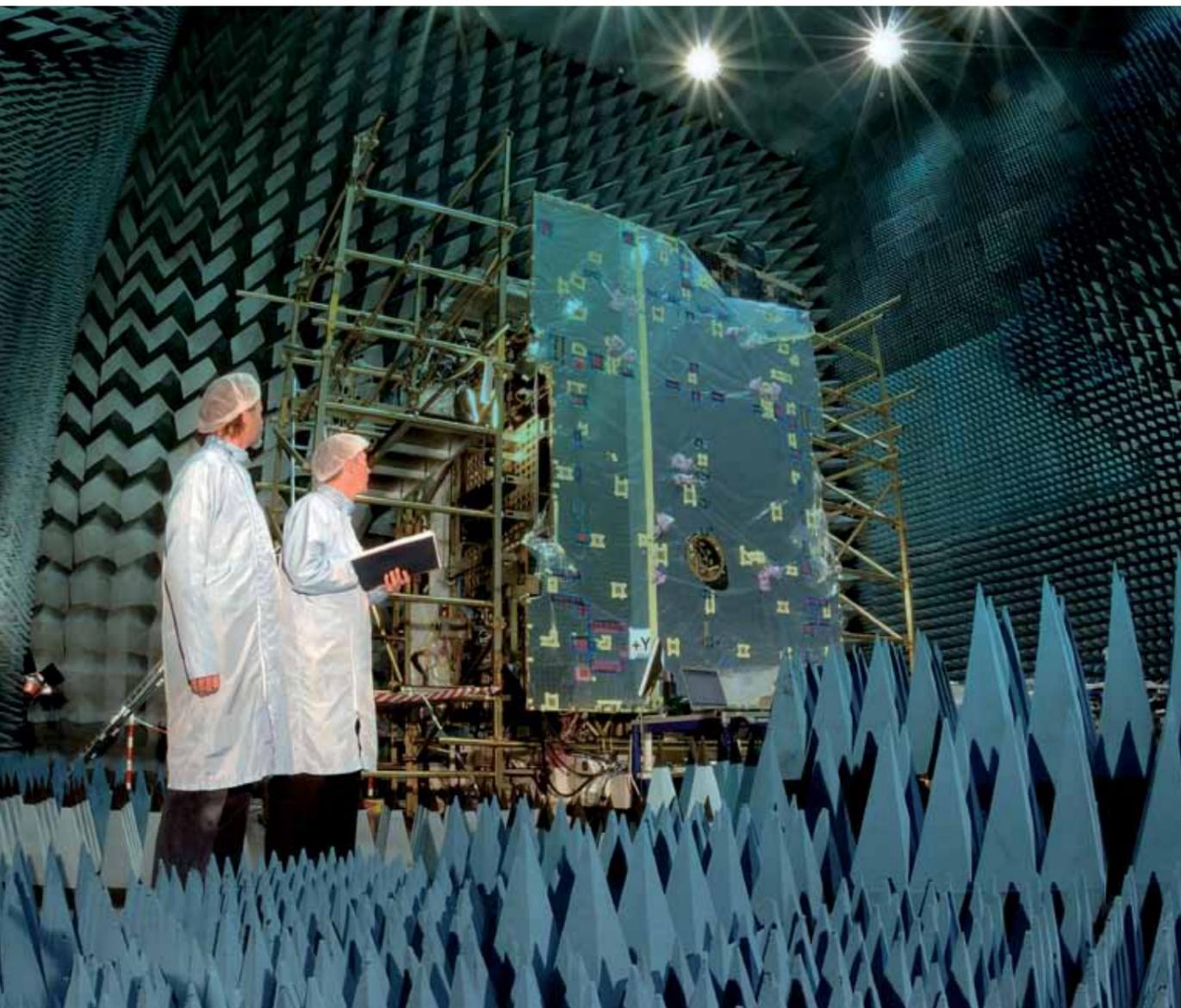
Manufacturing Excellence – Free

Business Excellence – Cost 35 Euro payable to EFQM

Relationship Management – Free

CSIP Template – Free

Award Recognition Overview – Free



KEY STEPS IN MORE DETAIL



STEP 1

Download the overview

Download the overview of the full SC21 Programme, the overview document gives you the background to the history, the general process and who is involved in the programme.

STEP 2

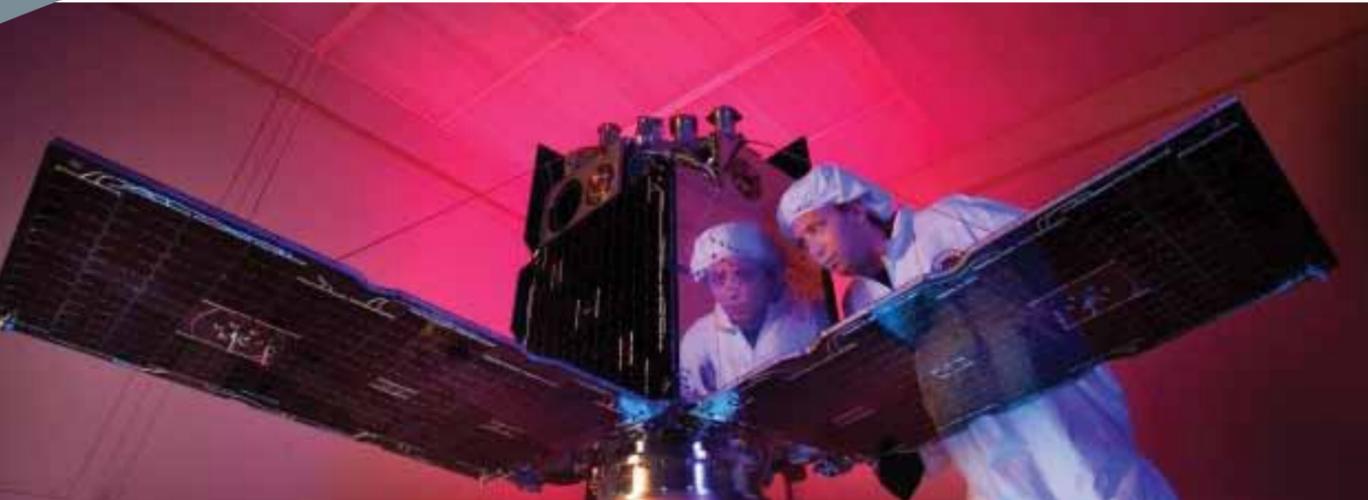
Self assess your company

Download the diagnostics, review the questions and self-assess your own organisation using the guidelines provided by the tools.

Use the guidelines which accompany the Determining (Business) Excellence, Manufacturing Excellence and Relationship Management frameworks to help you during assessments. There is a charge for the EFQM Determining (Business) Excellence model document (payable to EFQM); and there is a basic list of "what to look for" available.

Using the diagnostic's assessment and scoring systems you can then identify strengths, areas for improvement and your own initial diagnostic scores.

Once you have determined the gaps which are a priority to address you can define the projects and start to develop your CSIP



STEP 3

Continuous Sustainable Improvement Plan

Download the CSIP template from the website and populate it with your agreed project, specifying the project, project managers and timescales. Once you have identified all of your priority projects you will have established your first Continuous Sustainable Improvement Plan.

We do suggest that you ensure that this forms part of a management team review. It is important to conduct periodic reviews of the CSIP at senior and operational levels, not only to keep the CSIP visible but also to compare actual improvement against your targets for improvement.

STEP 4

Award recognition

In order to maintain the consistency and quality of recognition via the SC21 programme, large and small companies alike are all required to conform to the formal recognition process. One of the most important things to establish is your quality and delivery performance which needs to be at award level for each of your major aerospace, defence, security and space customers. Your customers will have to ratify this data and you must also commit to have a SC21 approved practitioner perform the business and manufacturing excellence assessments within your organisation.

This will typically be at a cost but funding is, in most cases, available from regional partners to reduce the financial commitment.

You can download the Recognition Template free from the SC21 website. (www.adsgroup.org.uk/sc21)

*The term "free diagnostics" does not include the EFQM Determining Excellence Model diagnostic tool.

Further Help and Guidance

If you require further help, guidance or training regarding the business excellence or manufacturing excellence models or indeed any of the diagnostic tools, please do not hesitate to contact us.

The SC21 project team is available for advice and guidance and the SC21 programme has the support of a range of industry experts who able to help with queries regarding the diagnostic tools.

Finally, if you would like to gain some training many of our regional partners will be able to help and possibly even provide funding support.

Contacts:

You can contact a member of the SC21 project office by telephone or via email:

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